Republic of the Philippines City of San Carlos Negros Occidental

SHEET NO. 1

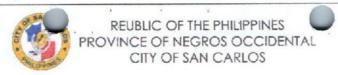
REBIDDING

INVITATION TO BID

PURCHASE REQUEST NO: 1-25-04-0745

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

ITEM# QTY. UN	T	ARTICLES	U PR	TOTAL
1 300 stu	D Law Enforcement Original Copy CB Duplicate Copy CI Triplicate Copy GI Quadruplicate CF Process: Offset Li Finishing: Perfore numbered (RED) Note: See sampli X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-	FB <mark>pink</mark> FB blue yellow etterpress ted, 50x4,	8.5in.	A L
Company Name / Busines	ss Name & Address	Name / Signature of Represent		Form & Amount of Bid Security



CITATION TICKET

Date:			_	No. 070001
			(Name)	
Address:		Subdivision	Barangay	City/Municipality Province
Contact Time :	No:	Age	e: Geno of violation:	der: Birth Date:
VIOLATIO	N: ORD	INANCE NO.:		SECTION:
OTHERS I	REMARKS	: (Cab No., C	perator, et	c.):
		Signature	over printe ENFORCER	
three (5) Citation Citation	days fr Ticket. F Ticket st	directed to come the date allure to appoint the date	hereof, for ear within enty-four (2	ore the City Legal Office within r appropriate disposition of thi three (5) days as required, thi 24) hours, be forwarded to the
appropri	are onic	e for further a	isposition ar	nd necessary action.
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WITNESSE	ED BY:			
Sign	ature ov	er printed nar	ne S	Signature over printed name





REPUBLIC OF THE PHILIPPINES PROVINCE OF NEGROS OCCIDENTAL CITY OF SAN CARLOS

CITATION TICKET

Date:	No 070001
Issued To:	ame)
Address:	dine;
Street Subdivision Bar	angay City/Municipality Province
Contact No: Age: Time: Place of vio	
VIOLATION: ORDINANCE NO.:	SECTION:
OTHERS REMARKS: (Cab No., Open	ator, etc):
	r printed name of
ENF	ORCER
CONTRA	ARY TO LAW
five (5) days from the date here Citation Ticket. Failure to appear	or before the City Legal Office within of, for appropriate disposition of this within five (5) days as required, this four (24) hours, be forwarded to the osition and necessary action.
Signatur	e of Violator
WITNESSED BY:	
Signature over printed name	Signature over printed name
	No 070001

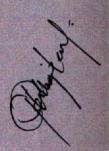
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REPUBLIC OF THE PHILIPPINES PROVINCE OF NEGROS OCCIDENTAL CITY OF SAN CARLOS

CITATION TICKET

Address: Street Subdivision	
Address: Street Subdivision	
Address: Street Subdivision	(Name)
Street Subdivision	Barangay City/Municipality Province
	Barangay City/Municipality Province
Contact No: Ag	ge: Gender: Birth Date:
Time:Place	e of violation:
VIOLATION: ORDINANCE NO).: SECTION:
OTHERS BEMARKS, ICAR NA	O
OTHERS REMARKS: (Cab No.,	, Operator, etc):
	A SAME
Signatu	re over printed name of ENFORCER
	LINFORCER
C	ONTRARY TO LAW
five (5) days from the date Citation Ticket. Failure to ap Citation Ticket shall within to	appear before the City Legal Office within hereof, for appropriate disposition of this opear within five (5) days as required, this wenty-four (24) hours, be forwarded to the r disposition and necessary action.
Sig	gnature of Violator
WITNESSED BY:	
Signature over printed na	me Signature over printed name
	No 070004





REPUBLIC OF THE PHILIPPINES PROVINCE OF NEGROS OCCIDENTAL CITY OF SAN CARLOS

CITATION TICKET

No 070001
Issued To:(Name)
Address: Street Subdivision Barangay City/Municipality Province
Contact No: Age: Gender: Birth Date: Time: Place of violation:
VIOLATION: ORDINANCE NO.:SECTION:
OTHERS REMARKS: (Cab No., Operator, etc):
Signature over printed name of ENFORCER
CONTRARY TO LAW
You are hereby directed to appear before the City Legal Office within five (5) days from the date hereof, for appropriate disposition of this Citation Ticket. Failure to appear within five (5) days as required, this Citation Ticket shall within twenty-four (24) hours, be forwarded to the appropriate office for further disposition and necessary action.
Signature of Violator
WITNESSED BY:
Signature over printed name Signature over printed name
No 070001

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INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 1-25-04-0745 DATE : April 22, 2025

PURPOSE: FOR USE AS CITATION TICKET OF THE CMO-LAW ENFORCEMENT TEAM.

OFFICE: LEGAL

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS: 1:30 P.M., May 20, 2025

PLACE: BAC Secretariat Office/CMO Extension Office

AMOUNT OF CONTRACT

BID SECURITY

Cash/ Manager's Check/

Surety Bond

Bank Draft/Guarantee (2% of ABC)

(5% of ABC)

85,200.00

1,704.00

<mark>4,2</mark>60.00

TERMS & CONDITIONS

1. The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:

a) Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank

: Two percent (2%) of the ABC (See above)

: Two percent (2%) of the ABC (See above)

in favor of City Treasurer of San Carlos City.

b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank:

Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank,

if issued by a foreign bank.

c) Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance

Commission as authorized to issue such security.

d) Any combination of the foregoing

: Five percent (5%) of the ABC (See above)

: Proportionate to share form with respect

to total amount of security

e) Bid Securing Declaration

Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of (per City Ordinance No. 23-21, Series of 2023.) P 500.00

- 3. Sample or Brochures of the materials (if required) shall be attached to the bid documents.
- 4. Your price offer must be valid for 120 calendar days.
- **5.** Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
- 6. Submit Omnibus Sworn Statement duly notarized, together with your bid.
- 7. The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- 8. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD

ATTY. MA. CHAT H. DELIMA-CORDERO
City Gov't Dept. Head I-OHRM / BAC Chairman
BIDS & AWARDS COMMITTEE